



Turtle Creek No. 3: 42-Inch Water Transmission Main Project
Solicitation Number: CO-00429
Job No.: 15-7001

ADDENDUM 2
August 12, 2021

To Respondent of Record:

This addendum, applicable to work referenced above, is an amendment to the bid proposal, plans and specifications and as such will be a part of and included in the Contract Documents. Acknowledge receipt of this addendum by entering the Addendum number and issue date on the space provided in submitted copies of the Respondent Questionnaire.

CHANGES TO SPECIFICATIONS

1. Remove paragraphs six (6) through eight (8) from the Invitation to Respondents, Page, IV-1, and replace with the following:

Due to the COVID-19 emergency and to protect the health of the public, SAWS is implementing new procedures for the submission of proposals. Proposals will be received electronically only, until **1:00 PM (CDT), August 17, 2021**. Electronic proposals will be received via the secure SAWS FTP site. See the Electronic Proposal Opening Instructions attachment for additional information regarding an electronic proposal submittal. Electronic proposals shall be accompanied by a bid bond in an amount not less than five percent of the total proposal price. (Or, if providing SAWS with a cashier's check or certified check in an amount not less than five percent of the total proposal price, SAWS will request this within 24 hours from the Respondent who did not submit a bid bond). Proposals will then be publicly opened and read aloud by Contract Administration via WebEx.

<https://saws.webex.com>
Meeting number (access code): 1466 41 6768
Meeting password: 4FJghqbAy35
Audio Connection: (210) 233-2090

Respondents will need to submit a request by **August 16, 2021 at 1:00 PM (CDT)** to receive access to the File Transfer Protocol (FTP) site via email to florinda.gonzales@saws.org. Respondent's email requesting access to the FTP site shall provide the legal name of Respondent's company and the intended recipient's email address and phone number. No requests for FTP site access will be accepted after **August 16, 2021 at 1:00 PM (CDT)**.

2. Remove and replace the Electronic Bid Opening Instructions with the attached.

END OF ADDENDUM 2

This Addendum is two (2) pages in its entirety, with one (1) attachment.

Attachment: Electronic Bid Opening Instructions (1)



ELECTRONIC BID OPENING INSTRUCTIONS
August 17, 2021 at 1:00 P.M. (CDT)

FTP PROPOSAL UPLOAD

In order to receive electronic proposal for this RFCSP, SAWS will utilize a SAWS secured File Transfer Protocol (FTP) site. Only Respondents submitting as Prime Contractors will need to submit their request prior to **August 16, 2021 by 1:00 pm** to receive access to the FTP site via email to **Florinda.gonzales@saws.org**. Respondent's email shall provide the legal name of the Respondent's company and the intended recipient's email address and phone number. No requests for FTP site access will be accepted after **August 16, 2021 by 1:00 pm (CDT)**. Once a Respondent is approved for access, an email with a hyperlink to the FTP site and a unique password for the Respondent will be provided to the Respondent's email recipient.

Once access is received, Respondent may upload the required documents per the Respondent's Proposal checklist any time before **August 17, 2021 by 1:00 pm (CDT)**. Please ensure to allow sufficient time should Bidder's experience technical difficulties in uploading the required documents. No changes to the proposal price can be made once the Bid has been submitted.

Respondents shall comply with the following:

- 1) Limit files to three (3) pdf files that includes all items as indicated on the Respondent's Proposal Checklist. ONLY 3 SUBMITTALS PER RESPONDENT WILL BE ACCEPTED PER REQUEST. Do not upload zip files.
- 2) Ensure that the itemized General Price Proposal Items is the first page(s) of File 1.
- 3) Respondents may protect the documents from editing by adding a password. **However, the document must be accessible for viewing by SAWS without requiring a password.**
- 4) Files shall be titled as required on the Respondent's Proposal Checklist.
- 5) DO NOT SHARE ACCESS AND/OR PASSWORD WITH OTHER PARTIES OUTSIDE YOUR COMPANY.
- 6) ENSURE THE PROPOSAL IS SENT NO LATER THAN THE DUE DATE AND TIME. PROPOSALS SUBMITTED AFTER THE PROPOSAL OPENING DEADLINE WILL NOT BE ACCEPTED.

If the Bidder is in need of help, they may contact the SAWS Contract Administrator, **Florinda Gonzales**, at 210-233-3914 or view troubleshooting tips at <http://www.Serv-U.com/sharefiles>

WEBEX PROPOSAL OPENING MEETING

The WebEx meeting details are below, if Respondent would like to view the public opening of the price proposal.

When it's time, start or join the WebEx meeting from [here](#).

Access Information

Meeting Number: 1466 4-1 6768

Meeting Password: 4FJghqbAy35

Audio Connection: 210-233-2090 (SAWS WebEx)

If you have any questions or concerns, please feel free to contact me.

Thank you,

Florinda Gonzales

Contract Administrator

2800 U.S. Highway 281 North, Ste. 171 | San Antonio, TX 78212

Office | 210-233-3914

Email | florinda.gonzales@saws.org